

NAAC Institutional Quality Sustenance and Development Survey

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1. Kindly provide the details of the institution

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

3. Institutional Status

Affiliated Permanent

4. Contact Person Details

Name of Head of Institution:

Contact Phone:

Email:

Website URL:

Name of IQAC Co-ordinator

Email:

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hrpmahila302@gma

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SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

Please enter a positive number/ 0 is not existing.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	B.A. 06 Special Level and 05 Gen. Level
Post Graduate (MA/M.Sc./M.Com etc.)	M.A. - 03 Subject
Research Programmes (M.Phil/P.hD)	0
Certificate Programmes	02
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	0
Other value added programmes	0
Any other programme offered (Specify)	02 (Diploma in Functional English/ Computer Applicatio

Please enter a positive number/ enter 0 if not applicable

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	02 Diploma in Functional English/ Computer Applicator
New programmes designed	02
Programmes under revision	02 Certificate Course in Functional English/ Computer /
Interdepartmental collaborative programmes	0
Inter institutional collaborative programmes	0
Number of review committee recommendations implemented (Total)	0
Number of NAAC peer team recommendations implemented	13 Out of 17
Number of UGC/any other expert committee recommendations implemented	0
Number of review committee	0

recommendation under
implementation

Number of NAAC peer
team recommendations
under implementation

4

Number of UGC/ any
other expert committee
recommendations under
implementation

0

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength
required as per norms
for all programmes

21

Total faculty on rolls

21

Faculty added during
the year

0

Faculty positions vacant

0

Faculty left during the
year

0

Total number of visiting
faculty

2

Total number of guest
faculty

2

8. Qualification of Faculty

PhD and Above

5

MPhil

6

Masters

10

Any other (Specify)

0

9. Faculty qualification improvement

PhD awarded to
existing faculty

3

MPhil awarded to
existing faculty

6

Any other degree
awarded to existing
faculty

0

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff
(total sanctioned)

08

Administrative staff
(Actual strength)

07

Added during the year
of reporting

0

Left during the year

0

Number of posts vacant

01

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	<input type="text" value="0"/>
Technical Support Staff (Actual strength)	<input type="text" value="0"/>
Added during the year	<input type="text" value="0"/>
Left during the year	<input type="text" value="0"/>
Number of posts vacant	<input type="text" value="0"/>

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SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

DD MM YYYY
Year of establishment of IQAC

25 / 07 / 2005

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members 10

Number of Alumni in IQAC 01

Number of Students in IQAC 01

Number of Faculty in IQAC 03

Number of Administrative Staff in IQAC 01

Number of Technical Staff in IQAC 01

Number of Management Representatives 01

Number of External experts in IQAC

Number of any other stakeholder and community representatives

14. IQAC Meetings

Number of IQAC meetings held during the year

15. Whether Calendar of activities of IQAC formulated for the accademic year

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed

Number of value added programmes proposed

Number of skill oriented programmes proposed

Number of faculty competency and development programmes proposed

Number of other staff development programmes proposed

Number of student mentoring programmes proposed

Number of co-curricular activities proposed

Number of inter departmental cooperative schemes proposed

Number of community extension programmes proposed

Any other programmes proposed (Specify)

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented

Number of value added programmes implemented

Number of skill oriented programmes implemented

Number of faculty competency and development programmes implemented

Number of other staff development programmes implemented

Number of student mentoring programmes implemented

Number of co-curricular activities implemented

Number of inter departmental cooperative

programs implemented

Number of community extension programmes implemented

Any other programmes suggested that are implemented (Specify)

(Specify)

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution

Number of participants from the institution

Number of participants from outside

Number of external experts invited

Number of external conferences/seminars/ workshops on institutional quality attended

Number of events conducted with IQACs of other institutions as collaborative programmes

19. Did IQAC receive any funding from UGC during the year ?

Yes

No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support

from the management (Specify amount)

Amount Received
from UGC

Amount Received
from any other
source including
the college
management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

Nil

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SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty	<input type="text" value="0"/>
Number of faculty members involved in curriculum restructuring/revision/syllabus development	<input type="text" value="0"/>
Number of programmes in which evaluation process reformation taken up and implemented	<input type="text" value="02 (SYBA & MA)"/>
Number of active teaching days during the current academic year	<input type="text" value="180"/>
Average percentage of attendance of students	<input type="text" value="90%-95%"/>
Percentage of classes engaged by guest faculty and temporary teachers	<input type="text" value="30 to 35%"/>
Number of self financed programmes offered	<input type="text" value="03"/>
Number of aided programmes offered	<input type="text" value="06 special level - 05 at General level"/>
Number of programmes discontinued during the year	<input type="text" value="0"/>

23. Whether any systematic student feedback mechanism is in place ?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken

25. Is feedback for improvement provided to the faculty?

✓ Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year

Number of minor research projects undertaken during the year

Number of major ongoing projects

Number of minor ongoing projects

Number of major projects completed

Number of minor projects completed

Number of major project proposals submitted for external funding

Number of minor project proposals submitted for external funding

* Number of research publications in peer reviewed journals

* Number of research publications in international peer reviewed journals

* Number of research publications in national peer reviewed journals

Number of research papers accepted for

* publication in international peer reviewed journals	01
* Number of research papers accepted for publication in national peer reviewed journals	01
* Average of impact factor of publications reported	-0
* Number of books published	-0
* Number of edited books published	-0
* Number of books (single authored) published	-0
* Number of books (coauthored) published	-0
* Numbers of conferences attended by faculty	17
* Number of international conferences attended	03
* Number of national conferences attended	11
* Number of papers presented in conferences	12
* Number of papers presented in international conferences	03
* Number of papers presented in national conferences	09
Number of conferences organized by the institution	0
* Number of faculty acted as experts resource persons	-0
Number of faculty acted as experts resource persons - international	0
Number of faculty acted as experts resource persons - national	0
Number of collaborations with international institutions	0

Number of collaborations with national institutions

Number of linkages created during the year

Total budget for research for current year as a percentage of total institution budget

Amount of external research funding received in the year

Number of patents received in the year

Number of patents applied for in the year

Number of research awards/ recognitions received by faculty and research fellows of the institute in the year

Number of PhDs awarded during the year

Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities

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SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned).	<input type="text" value="820"/>
Actual enrollment during the year	<input type="text" value="691"/>
Student dropout percentage during the year	<input type="text" value="36.77%"/>
Success percentage in the final examination across the courses	<input type="text" value="53%"/>
Number of academic distinctions in the final examination and percentage	<input type="text" value="168 24.31%"/>
Number of students who got admitted to institutions of national importance	<input type="text" value="0"/>
Number of students admitted to institutions abroad	<input type="text" value="0"/>
Number of	<input type="text"/>

students qualified
in UGC NET/ SET

Number of
students qualified
GATE/ CAT/ other
examination
(Specify)

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 27

Number of
students
participated

30. Does student counselling and guidance service exist ?

Yes

31. Student participation, if answer to Qn. 29 is yes

Number of
students
participated

32. Career Guidance

Number of career
guidance
programmes
organized

Percentage of
students
participated in
career guidance
programmes

33. Is there provision for campus placement? -

Yes

34. If yes to Qn. 32

Number of students participated in campus selection programmes

Number of students selected for placement during the year

35. Does gender sensitization program exist ?

Yes

36. If Answer is Yes to Qn 34

Number of programmes organized

37. Student activities

Number of students participated in external cultural events

Number of prizes won by students in external cultural events

Number of cultural events conducted by the institute for the students

Number of students participated in international sports and games events

Number of students participated in national level sports and games events

**
DD's*

- * Number of students participated in state level sports and games events
- * Number of students participated in university level sports and games events
- * Number of prizes won by students in international sports and games events
- Number of prizes won by students in national level sports and games events
- * Number of prizes won by students in state level sports and games events
- * Number of prizes won by students in university level sports and games events
- * Number of sports and games events conducted by the institute for the students

38. Composition of students

- Percentage of Scheduled Caste 22
- Percentage of Scheduled Tribe 76
- Percentage of other backward communities 38.7
- Percentage of

women students

Percentage of physically challenged Percentage of rural students Percentage of urban students **39. Scholarships and Financial Support**Number of students availing financial support from the institution Amount disbursed as financial support from the institution Number of students awarded scholarship from the institution Number of students received notable national/international achievements/recognition **40. Student initiatives**Number of community upliftment programmes initiated by students Number of literary programmes initiated by students Number of social action initiatives based on science / environment initiated by students Number of student research initiatives

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SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

- Yes
 No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

- Yes
 No

43. Whether benchmarking is created for institutional quality management efforts ?

- Yes
 No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

45. Is a Management Information System (MIS) in place ?

- Yes
 No

46. If answer to question 44 is Yes, please provide details of MIS applied to

- 1. Administrative procedures including finance : It is reported as and when required
 - 2. Student admission : At the end of admission process
 - 3. Student records : During the academic year
 - 4. Evaluation and examination procedures : Time-tables conveyed when required
 - 5. Research administration : Meeting of Management with faculty
 - 6. Others -
- (enter the respective details corresponding to the serial numbers)

1
2
3
4
5

47. Existence of learning resource management

	Yes	No
e-database in library	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ICT and smartclass room	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e-learning sources (e-Books, e-Journals)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Production of teaching modules	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Interactive learning facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>

48. Internal resource mobilization : Kindly provide the amount contributed

Research	0
Consultancy and training	0
Student contribution	0
Alumni contribution	0 3125
Wellwishers	0

49. Infrastructure and welfare spending: Please specify the amount

* JDC	Amount spent for infrastructure development	175000
*	Amount spent for student welfare	44208
*	Amount spent for staff welfare	68740

staff welfare

50. Is delegation of authority practiced

Yes

No

51. Does grievance redressal cell exist ?

	Yes	No
Faculty	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Students	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Staff	<input type="checkbox"/>	<input checked="" type="checkbox"/>

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received

Number of grievances resolved

55. Has the institution conducted any SWOT analysis during the year

Yes

No

56. The SWOT analysis was done by internal or by external agency

Internal

External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

Nil

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

Nil

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

Nil

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

Nil



61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)



62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- NAAC inspires to grow quality infrastructure on the campus
- It helps in enriching library and other learning resources

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CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based the total score index arrived at that would map the strength and areas of improvement required.

You should send supporting evidence and other relevant information to the responses for this survey to NAAC.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank You for the participation.

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